

Minutes of Capital Planning Committee meeting.

Thursday, March 24, 2016, 7:30 p.m. at Town Building

Members present: Steve Jelinek, Chair, Dave Aarsenault, Ross Perry, Jim Salvie

Mr. Jelinek called the meeting to order at 7:30 p.m.

The minutes of March 10, 2016 were reviewed and approved on a motion made by Mr. Perry and seconded by Mr. Arsenault. All voted in favor except Mr. Salvie, who abstained because he was not present at that meeting.

1. Minuteman Regional Vocational Technical High School.

The Committee met with Ed Bouquillon, Superintendent, Kevin Mahoney, Assistant Superintendent or Finance, and Alice Deluca, Stow's representative on the Minuteman school committee, regarding the proposed construction of a new high school for the Minuteman district. Total cost is about \$145 million, with a projected maximum enrollment of 628 students (Minuteman has approximately 664 including post graduate students presently). The proposed new construction is for 257K sq ft, compared to the 305K sq ft present building. They propose an academy approach and maintain that this was the least cost alternative, given MSBA reimbursement of 44.75% of reimbursable costs (about 30% of the total). Dr. Bouquillon maintained that the cost per square foot was comparable to other recent votes, but acknowledged that the square footage per student was high. Because Minuteman has a lot of programs, and they were required to add on between 150 to 180 square feet per program, so it added up quickly. After questioning, Dr. Bouquillon was reluctant to talk about what would happen to the old building though there is hope of generating revenue.

The projected annual debt assessment to Stow is \$167,874, projected tax impact for median homeowner in town is \$62.24 per year for 20 years. Overall, they will bond about \$92 million. Projected opening in 2020.

Committee members asked several questions about the size of the building and projected enrollment, particularly how much enrollment was expected from out of district towns. Dr. Bouquillon maintains that out of district enrollment will remain strong, which now presents less of an "unfairness" problem since the district agreement has been amended.

The Committee thanked the participants for the information.

2. Stow TV

The Committee met with Anne Van Tine, Coordinator, and Kathy O'Keefe , Assistant Coordinator.

Stow TV has two capital requests this year: \$29,065 for remote controlled cameras for the function room at Pompo, and \$14,000 for a video mixer to be installed at Hale (they have a portable one but it is difficult to move). However, there appears to be one more year to go until Town Meeting must approve Stow TV's capital requests, and therefore no need this year for a recommendation by Capital Planning. After a brief discussion, the Committee thanked Ms. Van Tine and Ms. O'Keefe for the information.

3. Recommendations.

The Committee discussed their recommendations and took the following actions:

a. \$15,000 for Town Building electrical box. Motion to recommend by Mr. Perry, seconded by Mr. Arsenault. Approved unanimously. Mr. Perry will present Committee's recommendation at ATM

b. Fire department replacement for engine 17 (brush truck). Mr. Arsenault moved to not recommend but withdrew his motion after discussion and a review of notes, which clarified that this is to be a replacement, not an addition. Mr. Arsenault moved to recommend, Mr. Perry seconded. Approved unanimously.

c. Fire Dept engine 12 pump rebuild. Motion to recommend by Mr. Perry, seconded by Mr. Salvie. Approved unanimously.

d. Fire Dept. engine 15 pump. Motion to recommend by Mr. Perry, Mr. Arseault seconded. Approved unanimously.

Mr. Perry will present the Committee's recommendations at ATM on all the Fire Dept articles.

e. Replacement Highway Truck for \$220K. There was some discussion about how, though this is a big number, Highway has squeezed all the utility out of the present 1984 vehicle. Motion to recommend by Mr. Arsenault, seconded by Mr. Perry. Approved unanimously.

f. Highway low volume roads repair -- Maura Dr. and Carriage Lane . Motion to recommend by Mr. Arsenault, Mr. Perry seconded. Approved unanimously.

g. Highway speed limit signs. Mr. Arsenault thought these signs are a bad idea because once you get one for one road, then everyone wants one. Motion to

recommend by Mr. Perry, Mr. Salvie seconded. Mr. Jelinek, Mr. Perry, and Mr. Salvie voted in favor, Mr. Arsenault against. The motion passed.

Mr. Arsenault will present the Committee's recommendations at ATM on all the Highway articles, including the speed limits signs.

On the Stow TV articles, the Committee expressed its general support, but a recommendation is not necessary.

h. On Lake Boon, several committee members expressed a desire for more information. Based on what we know now a sufficient need was not expressed. Motion to not recommend motor or trailer was made by Mr. Perry, seconded by Mr. Arsenault. Approved unanimously. Mr. Jelinek said they would be invited to the meeting before ATM for further explanation if they would like. Mr. Jelinek will present the Committee's recommendation at ATM.

i. Planning Board \$10K for sidewalks. Mr. Perry moved to recommend, Mr. Salvie seconded. Approved unanimously. Mr. Jelinek will present the Committee's recommendation at ATM.

j. Replacement police cruiser. There was discussion about how the department is moving to all SUV's, which many towns are doing and why that was necessary. The Committee noted that they are one cruiser short because one crashed this year. Mr. Perry moved to recommend, Mr. Arsenault seconded. Approved unanimously. Mr. Arsenault will present the Committee's recommendation at ATM.

k. Library \$16,000 for sinks and countertops. Though there was general support for this item, there was concern about the lack of certainty of the number and how it is creeping up. Confidence was expressed that procurement rules would ensure that the final number is reasonable. Motion to recommend by Mr. Salvie, Mr. Perry seconded. Approved unanimously. Mr. Jelinek will present the Committee's recommendation at ATM.

There being no further business, Mr. Perry moved to adjourn at 9:29 p.m. and Mr. Arsenault seconded. All voted in favor.

James Salvie, Clerk